

Beant College of Engineering & Technology
Gurdaspur (Punjab)-143521, India
(Established by the Govt. of Punjab)

An Autonomous College under UGC Act, NAAC Accredited
NBA Accredited Courses
Affiliated to I.K.G Punjab Technical University, Kapurthala



AGENDA

5th Meeting
of

Academic Council

To be held on 14/03/2018 at 11:00 AM

Venue: Conference Hall, BCET-Gurdaspur

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CONSTITUTION OF ACADEMIC COUNCIL

1.	Dr .T.S Sidhu ,Principal, BCET, Gurdaspur	Ex-Officio Chairman
2.	Dr. J.K Behl, Registrar, BCET, Gurdaspur	Member
3.	Dr. N.P. Singh, Dean (P&D), IKGPTU, Kapurthala	Member
4.	Dr. A.P. Singh Dean (RIC), IKGPTU, Kapurthala	Member
5.	Dr. Balkar Singh, Director (College Development), IKGPTU, Kapurthala	Member
6.	Dr. Manohar Singh Saini, Director, GNDEC, Ludhiana	Member
7.	Dr. Hardeep Singh Rai, Professor, Deptt. of Civil Engineering, GNDEC, Ludhiana.	Member
8.	Sh. Ashok Tiwari, President Bar Association, Gurdaspur.	Member
9.	Mr. Lalit Kumar Sharma, Industrialist, M/s K. Sharma & Sons, 709, Industrial Area-B, Ludhiana	Member
10.	Sh. Narinder Oberoi, Works Manager, Rail Coach Factory, Kapurthala.	Member
11.	Dr. S.S. Marwaha, Professor, Department (Bio- Technology). Central University of Punjab, City Campus Mansa Road, Bathinda (Punjab)-151001	Member
12.	Sh. Sarabjit Singh, Dy. General Manager, Honda Motorcycle & Scooters India Pvt. Ltd. Commercial Complex II, Sector-49-50, Golf Course Extension Road, Gurgaon, Haryana-122018.	Member
13.	Dr. R.K Awasthi, Professor, Mechanical Engineering	Member
14.	Dr. Ajay Kumar, Controller of Examination, BCET, Gurdaspur	Member
15.	Dr. Vipin K Sohal, Associate Dean Academics, BCET, Gurdaspur	Member
16.	Dr. Rakesh Dogra, HOD, ASD, BCET, Gurdaspur	Member
17.	Dr. S.K Gupta, HOD, CSE, BCET, Gurdaspur	Member
18.	Dr. Harish Pungotra, HOD ,ME, BCET, Gurdaspur	Member
19.	Dr. Anil Mahajan HOD ,Civil Engg., BCET, Gurdaspur	Member
20.	Sh. Gurpadam Singh, HOD ,ECE, BCET, Gurdaspur	Member
21.	Dr. Seema, HOD ,CHE & BT, BCET, Gurdaspur	Member
22.	Sh. Gureshpal Singh, HOD, IT, BCET, Gurdaspur	Member
23.	Dr . Om Pal Singh ,Dean Academics, BCET, Gurdaspur	Member Secretary

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Item No. 5.1	To confirm the minutes of 4th meeting of Academic Council held on 03/05/2017.
	<p>The 4th meeting of Academic Council of Beant College of Engineering and Technology, Gurdaspur was held on 03/05/2017 at Conference Hall. The minutes were circulated vide BCET/1469 dated 12/05/2017 (copy enclosed as Annexure I, pp 1-4). No comments regarding the same were received.</p> <p><i>The approved minutes of 4th Meeting of the Academic Council are placed for confirmation please.</i></p>

Item No 5.2	Action taken report on 4th meeting of Academic Council		
	The status report of the action taken on the decisions of the 4th meeting of the Academic Council held on 03/05/2017 is as follows:		
Item No.	Subject	Decision Taken	Action taken
4.3	Approval of Academic Calendar	Item was discussed and approved.	Implemented
4.4	Approval of Recommendations of BOS (Department wise) for 3 rd and 4th year Syllabus batch 2015 onward, M.Sc. Chemistry and 2 nd year syllabus for Civil Engineering Department	<p>Item was discussed and approved with following change:</p> <p>(a) The academic council approved the syllabus for 3rd year (5th and 6th semester) only.</p> <p>(b) The syllabus of 4th year(7th and 8th Semester) was not discussed as members were of the opinion that there is a scope to have new changes in the syllabus and so was asked to put up in next academic council meeting for approval after modification</p>	Implemented
4.5	Ratification of Question Paper format for examination December 2016 onwards	Item was discussed and ratified.	Implemented
4.6	Remuneration for Practical examination, invigilation duties,	Item was discussed and it has been approved to adopt the	Implemented

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	paper setting by internal teachers, answer sheet evaluation as per university rules for April- May, 2017 onwards.	PTU norms for all examination related remuneration. However, for the question paper setting remuneration has been approved as Rs 1500/- per paper.	
4.7	Ratification of PG thesis evaluation procedure	As per item regarding thesis evaluation ,the PTU norms may be followed. However, thesis evaluation should be proposed in graded format during the proposed changes/revision in syllabus for new batches . As per item. 6 regarding, honorarium to all the members of oral board was discussed and not approved	Implemented
4.8	Payment of Honorarium of M.Tech. (Thermal Engineering) Thesis Supervisors	Item was discussed and not approved	Implemented
4.9	Any other item with the permission of chair	Item was discussed and deferred	Implemented

Item No 5.3	Approval of Academic Calendar for AY 2018-2019
	The academic calender for AY 2018-2019 is proposed as given in Annexure -II, pp 5 . <i>The item is presented for approval of Academic Council.</i>

Item No 5.4	Approval of Minutes of Meeting and recommendations of BOS (Department wise) for 4th year syllabus batch 2015 onward for all streams except Civil Engineering and 3rd year syllabus for Civil Engineering Department.
	Minutes of Meeting of various BOS along with their proposed syllabus for 4 th year (batch 2015 onward) for all streams except Civil Engineering and 3 rd year syllabus for Civil Engineering Department are presented in Annexure -III, pp 6-173

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	<i>The item is presented for approval please.</i>
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Item No 5.5	Approval of Minutes of Meeting and recommendations of BOS of M.Sc- (Applied Physics & Applied Chemistry)
	Minutes of Meeting of both BOS along with their proposed syllabus (batch 2015 onward) for PG courses (M.Sc- Applied Physics & Applied Chemistry) are presented in Annexure -IV, pp 174-244 <i>The item is presented for approval please.</i>

Item No 5.6	Approval for the Implementation of Model Syllabus of AICTE from AY 2018-2019 onward.
	AICTE has recommended the syllabus of all the courses for the students to be admitted in the academic year 2018. It is proposed that the institute may also implement the syllabus recommended by the AICTE for 2018 batch onwards as per Annexure V, pp 245-284 Since our institute is having academic autonomy, therefore, if the department wants some modifications in the syllabus due to some local conditions then they can implement that with the approval from the Board of Studies (BOS) of their department, subsequently, duly approved by Academic Council. <i>The item is presented for approval please.</i>

Item No 5.7	Approval of Minutes of Meeting of 2nd Internal Quality Assurance Cell (IQAC)
	The IQAC meeting of Beant College of Engineering & Technology was held in month of March 2018. The Minutes of Meeting of Internal Quality Assurance Cell (IQAC) is attached here in Annexure-VI, pp 285-288 <i>Item is placed for ratification please.</i>

Item No 5.8	Approval for Payment of Honorarium of Examination Cell engaged in examination related duties
	This is to bring in kind notice that our institute was granted academic

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	<p>autonomous status by UGC in 2014. As per UGC guidelines for academic autonomous colleges, there should be remuneration for the office bearers of examination branch such as Controller of examinations, Incharge conduct & secrecy, Incharge result & evaluation, System administration ERP etc. Most of the other state colleges having similar autonomy like GNDEC, Ludhiana & SBSSTC, Ferozepur are adhering to the UGC guidelines and are paying to the faculty/staff members engaged in the above mentioned duties.</p> <p>In our college there is no such provision of payment of remuneration to the faculty and staff who have been assigned duties related to the examination section. This item was discussed in the last academic council meeting of the institute and was deferred. It is pertinent to mention here that persons involved in other exam related duties like Superintendents, Dy. Supdts, printing cell staff members, invigilators, paper setters etc. are being paid remuneration as per IKGPTU norms (except for paper setters, where the remuneration is Rs.1500/-per paper). In order to comply with UGC norms and to maintain uniformity with other academically autonomous institutes, it is proposed that remuneration should also be implemented for the examination section office bearers/staff members of this institute as well.</p> <p><i>Item is placed before Academic Council for kind consideration and approval please.</i></p>
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Item No 5.9	Incorporation of Retired Judge as Chairman of Complaint Redressal Committee CRC of BCET, Gurdaspur
	<p>As approved in the 1st Academic Council meeting of BCET, Gurdaspur held on 18-09-2014, it was approved that the BOE shall be competent authority to recommend the constitution Complaint Redressal Committee to the Principal for its approval. It was further approved that the CRC will consist of COE as Presenting Officer and two Professor/Associate Professor of the institute as its members. The BOE will be the competent authority investigate, recommend and take the appropriate disciplinary action against the students found indulging in the unfair means in the examination as per the prescribed guidelines.</p>

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	<p>The college is affiliated to IKG Punjab Technical University, Kapurthala. UMC committee formed by IKG PTU to look into the UMC cases, which are reported to the university (in the examinations conducted by the IKG PTU, Kapurthala), is normally headed by a retired judge from the sessions court. Following the pattern similar to that adopted by the affiliating university, it is proposed that CRC of BCET, Gurdaspur should also have a retired judge from the session court/High Court as its chairperson.</p> <p><i>Item is placed before Academic Council for approval, please</i></p>
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Item No 5.10	<p>Approval for deciding Registration, Examination Fee/Fine collection last date</p> <p>It is proposed that at the end of each semester, before the commencement of next semester all HODs and COE will hold a meeting under the Chairmanship of Dean Academics to decide the last date of registration, last date of registration with fine including the quantum of fine. Any kind of relaxation in depositing the fees in the installment should also be decided in the same meeting.</p> <p>In special case, if any, may be approved by the Principal on the recommendation of Dean Academics.</p> <p><i>Item is placed for consideration and approval please.</i></p>
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Item No 5.11	<p>Approval of Constitution of Departmental Quality Assurance Cell (DQAC)</p> <p>It is proposed to authorize to Departmental Under Graduate Committee (DUGC) under UG manual of Beant College of Engineering & Technology, Gurdaspur to act as Departmental Quality Assurance Cell (DQAC) also. The primary responsibility DQAC as per UGC norms as under:</p> <ol style="list-style-type: none"> 1. Development and application of quality benchmarks/parameters for the various academic activities of the department. 2. Facilitating the creation of a learner-centric environment conducive for quality education 3. Faculty maturation to adopt the required knowledge and technology for
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	<p>participatory teaching and learning process</p> <p>4. Arrangement for feedback responses from students, parents and other stakeholders on quality related issues</p> <p>5. Dissemination of information on the various quality parameters of technical education</p> <p>6. Organization of inter and intra institutional workshops, seminars on quality related themes and promotion of quality circles</p> <p>7. Documentation of the various programmes/activities of the College, leading to quality improvement related to NBA and NAAC accreditation etc.</p> <p><i>Item is placed for consideration and approval please.</i></p>
Item No 5.12	Any other items with permission of Chair